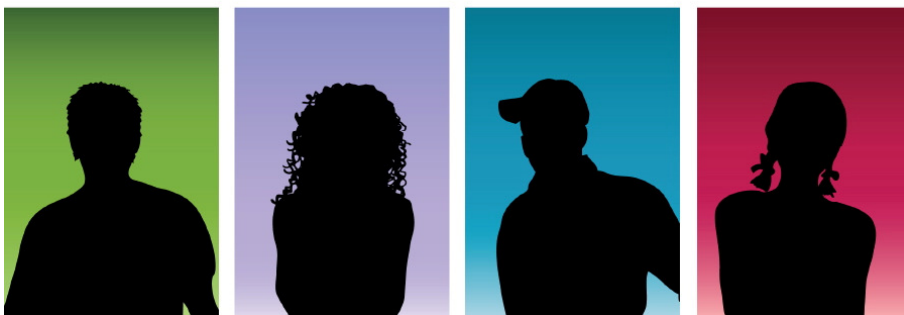




Training and Assessment for the **NATIONAL ADVOCACY QUALIFICATION**



Information Brochure

Qualification Overview

The Independent Advocacy awards have been developed by City & Guilds in collaboration with the Department of Health. They are aimed at people who currently provide independent advocacy support or who are just starting off in the sector and for people who use advocacy skills as part of another role. Modules can be undertaken singly, or combined to achieve the full qualification, as outlined below.

1. The Certificate in Independent Advocacy:

The Certificate is at level 3 of the Qualifications and Credit Framework (QCF) and comprises of 4 mandatory units:

- **Purpose and Principles of Independent Advocacy.**
- **Providing Independent Advocacy Support.**
- **Maintaining the Independent Advocacy relationship.**
- **Responding to the Advocacy needs of different groups of people.**

To achieve the Certificate Candidates must complete the *4 mandatory units plus 1 optional unit*. These optional units are:

- **Providing Independent Mental Capacity Advocacy.**
- **Independent Mental Health Advocacy.**
- **Independent Advocacy Management.**
- **Providing Independent Advocacy to Adults.**
- **Independent Advocacy with Children and Young People.**

2. The Diploma in Independent Advocacy:

The Diploma is at level 3 of the QCF and comprise of the *4 mandatory units, plus the following 2 units*:

- **Independent Mental Capacity Advocacy**
- **Independent Mental Capacity Advocacy-Deprivation of Liberty Safeguards.**

For more details about the qualification and the modules, please visit www.cityandguilds.com and search for qualification number **7566**.

Why choose Cloverleaf for assessment and training?

Excellent training:

Our trainers are experienced advocates, and competent in the delivery of training across a range of areas related to advocacy,, including specialist and statutory advocacy. In order to ensure the quality of our training, all trainers use standard training materials as well as materials developed by Cloverleaf.

Occupationally Competent Assessors:

Our assessors are experienced advocates and have experience of assessing a large number of candidates portfolios and providing information and support through the assessment process. Cloverleaf Advocacy is further investing in the advocacy sector by supporting the training of skilled advocates and advocacy managers to become qualified assessors.

One to one support:

The relationship between each assessor and candidate is paramount. Each candidates is allocated an assessor who will arrange to meet with them and offer additional phone and email support. There will also be additional support agreed through peer groups and workplace mentors.

“My assessor was available through email, telephone and face to face and this was as regular as I needed. (Feedback was) thorough, always positive, non-judgmental and I was given autonomy to research unfamiliar areas. Excellent guidance was available throughout the course. “ (Candidate feedback)

Building evidence:

Each candidate will receive thorough and ongoing support from assessors to assist them in identifying what can be used as evidence. All candidates will be given a self study work book, comprehensive assessment plans and feedback for each module undertaken.

Recognising the skills and experience of advocates:

We recognise that many advocates have extensive experience within their roles and will have attended a range of previous training. This will be taken into account where possible, within the assessment process.

A passion for developing advocacy:

We want candidates to enjoy undertaking the qualification, and therefore our training sessions, courses and assessments will be as positive and engaging as possible. We are passionate about supporting the development of advocacy and advocacy workers and are committed to providing the best possible experience for candidates, tailored to individual need.

Dedicated Qualifications Centre:

Our qualifications staff are employed specifically to make sure the qualification works efficiently and effectively. They will meet all the requirements set by City and Guilds, as well as supporting assessors, trainers and Internal verifiers in their roles.

Your qualification, your way!

Expectations of candidates

Commitment:

Completing single modules or the full qualification requires a significant investment of resources and personal commitment.

Cloverleaf assessors and trainers are committed to supporting candidates. In return, the candidates must dedicate time to attending taught courses and/or gathering evidence and undergoing assessments. The amount of time will differ from candidate to candidate.

A considerable amount of self study is also required for the successful completion of each module.

Entrance criteria:

Some modules or qualification routes are equipped to support advocates occupying certain roles. Due to this, certain pre-qualifying criteria apply. These are evident on each application form.

Where applicants do not meet the pre-qualifying criteria for the module, they will not be offered a place on that module.

Partnership working:

Cloverleaf Advocacy views the delivery of the qualification as a partnership. This involves the candidate, their manager (or sponsor), Cloverleaf Advocacy's Assessor, and Cloverleaf Advocacy's Qualification co coordinators. A "partnership agreement" across these parties is signed at the time of acceptance onto the module/qualification.

For more information.....

If you would like to know more about the qualification, and the assessment and training that Cloverleaf can offer, please contact either Sharifa Adam or Suzi Henderson on 01924 454875 or email us at training@cloverleaf-advocacy.co.uk

Details of forthcoming training courses can be found on our website www.cloverleaf-advocacy.co.uk, under the 'Training and Advocacy Qualification page'.

Prices for assessment and training can be found overleaf. For groups and organisations, or individuals outside the Yorkshire and Humber area please contact us for a tailored quotation.

Current Tariffs for Module Training and Assessment

Module	Route	Entry Criteria	Cost
4 Core Units	Conversion (1 day)	2 years supervised advocacy practice, or min experience of 25 clients/cases.	£980.00
4 Core Units	Taught Course (4 days) + Conversion (1 day)	New and intermediate advocates	£1280.00
Specialist Modules:			
IMCA	Conversion (1 day)	Completed DoH 4 Day course and are practicing.	£350.00
IMCA	Taught Course (3 days) + Conversion (1 day)	New to the IMCA role and will be practicing.	£480.00
IMHA	Conversion (1 day)	Have completed IMHA training with Cloverleaf or NMHDU and are practicing	£350.00
IMHA	Taught Course (3 days) + Conversion (1 day)	New IMHAs who will be or are currently practicing.	£540.00
Independent Advocacy with Adults	Taught Course (2 days) + Conversion (1 Day)	New advocates who have completed core module training/other relevant training.	£480.00
Independent Advocacy with Adults	Conversion (1 Day)	2 years supervised advocacy practice, or min experience of 25 clients/cases.	£350.00